

Brunswick Preservation and Revitalization Committee

Meeting Notes – July 1, 2019

6:00PM - 7:30PM, Brunswick City Hall

Attending: Kelly White, Brian Keller, Alan Miner, Kimberly Golden Brandt, Abbie Ricketts, Elsa Haarstad, Abby Ingram, Councilman Nathan Brown

Meeting with Frederick County Preservation Planner

On June 24, Kimberly met with Frederick County Planning Director Steve Horn and Frederick County Preservation Planner Amanda Whitmore. She briefed Steve and Amanda on the Mayor and Council's decision to establish the Brunswick Preservation and Revitalization Committee and the committee's efforts thus far. Steve Horn was very encouraging and open to supporting the City's preservation efforts. A number of options were discussed: the County preservation planner reviewing applications for new construction/alterations/demolition within the proposed conservation district and issuing an advisory opinion based on the design guidelines; the County Historic Preservation Commission reviewing the same and making a recommendation or decision; and the County Historic Preservation Commission reviewing applications to include an individual Brunswick property on the Frederick County Register of Historic Places. It was noted that the County already processes the City's building and demolition permits, so there is an established relationship on development matters that could be expanded in scope. When the time is right, a discussion between Councilman Brown, County Council Member Jerry Donald and Steve Horn would be a good next step.

Amanda Whitmore will attend the committee's July 29 meeting to meet everyone.

Application for MHT Non-Capital Grant

The City will file a Notice of Intent to apply for a grant to update the National Register Historic District nomination by July 12. The application is due on September 3.

Draft Design Guidelines

Elsa will create a Google spreadsheet for comments on the draft guidelines. All committee members are asked to identify items to be corrected, items for future committee discussion, and items to be considered for addition to the guidelines based on a review of other municipalities' guidelines. The content of the spreadsheet will be discussed at the July 15 committee meeting.